

# *The Senior* **SENIORS** **WEEK** **EXPO**

## **Exhibitors Registration**

**“ONE BIG DAY”**

Thursday 23<sup>rd</sup> March

9.30am – 3pm

Exhibition Park

**CANBERRA**

**A wealth of information on:**

- Lifestyle options
- Retirement advice
- Travel opportunities
- Investment ideas
- Government Services
- Community links



# Company Registration

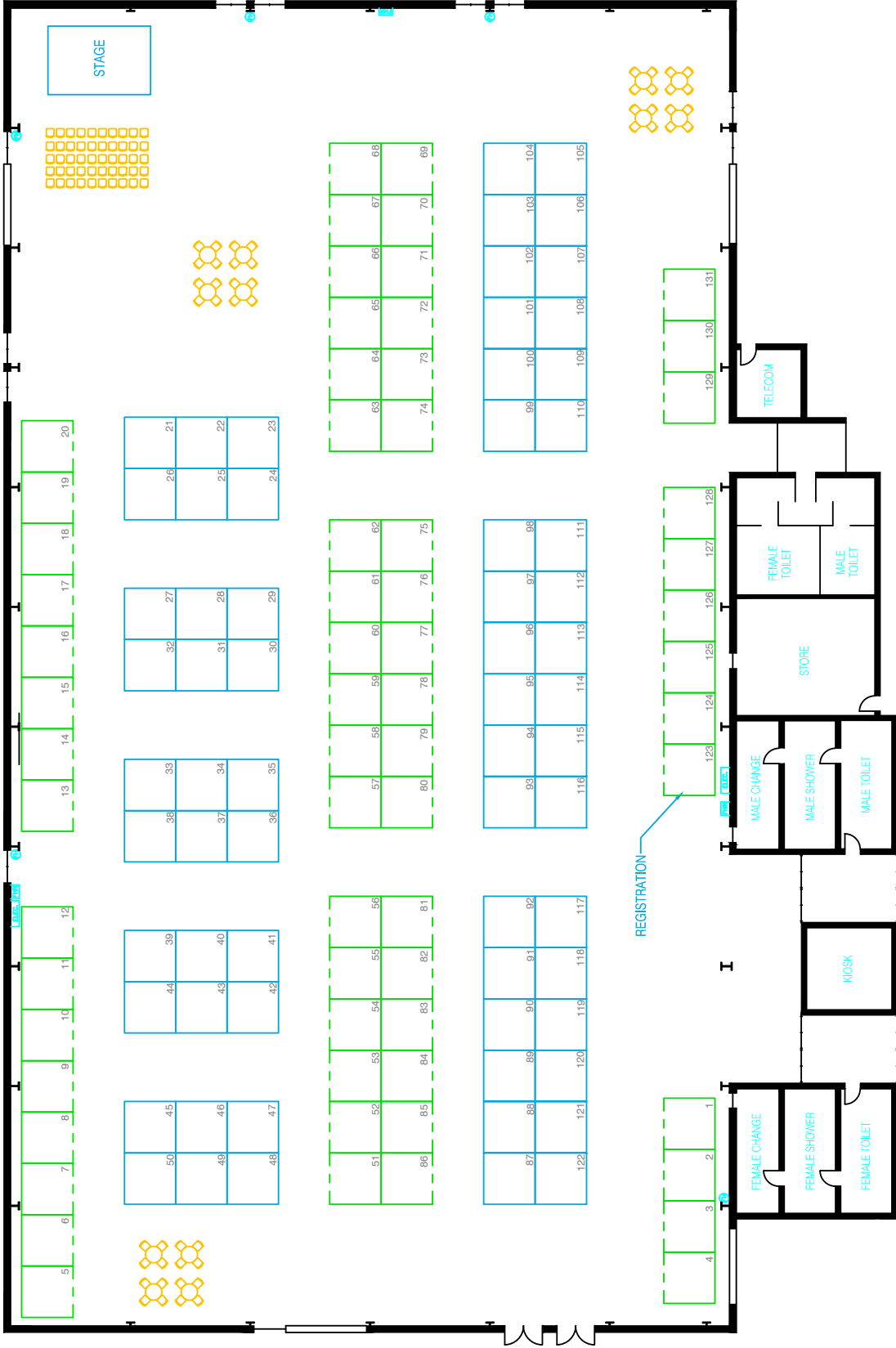
Organisation Name:		
Postal Address:		
	Suburb:	Postcode:
Email Address:		
Contact Name:		
Contact Phone:		Mobile:

## Event Category-Please Tick

<input type="checkbox"/> Health	<input type="checkbox"/> Financial Planning	<input type="checkbox"/> Leisure & Entertainment
<input type="checkbox"/> Holidays & Travel	<input type="checkbox"/> Home Improvement	<input type="checkbox"/> Accommodation
<input type="checkbox"/> Retirement Planning	<input type="checkbox"/> Govt Department	<input type="checkbox"/> Investment
<input type="checkbox"/> Optical & Hearing	<input type="checkbox"/> Care & Support	<input type="checkbox"/> Information Services
<input type="checkbox"/> Other. Please specify:		

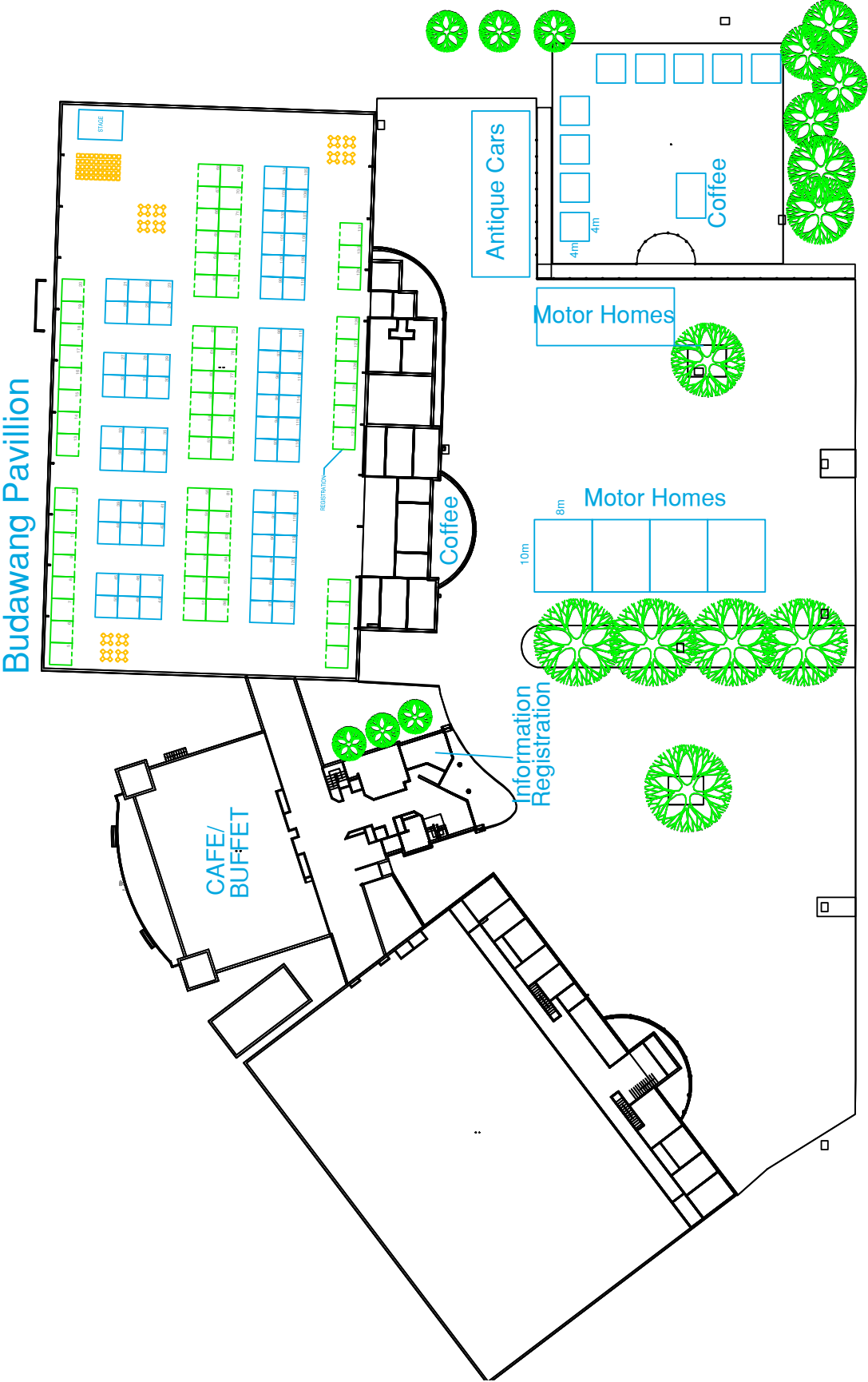


# Site Map



Seniors Week COTA 2017  
 Pavilion B, Exhibition Park in Canberra


# Site Map



Seniors Week COTA 2017  
Pavillion B, Exhibition Park in Canberra

# Site order form

Whilst every effort will be made to accommodate site preferences, they cannot be guaranteed.

Site Options	Price per site	No. of sites required	Total due
<p><b>1. Optimise your promotion</b> with our special all inclusive offer:</p> <p>INCLUDES:</p> <ul style="list-style-type: none"> <li>• 3m x 3m booth</li> <li>• all panels and name on fascia</li> <li>• Power and lighting</li> </ul>  <p>Note: Illustrated furniture is NOT included</p>			\$
<p><b>2. Inside space</b> 3m x 3m Space only site (limited availability) (inclusive of 1x table and 2x chairs)</p>	\$130.00 +GST		\$
<p><b>3. Outside space</b> 3m x 3m Space only site (limited availability ) (You must provide your own cover for weather protection)</p>	\$80.00 +GST		\$

**Call The Senior  
NSW/ACT for  
this special  
offer on  
1800 001 987  
www.thesenior.com.au**

**Additional furniture must be ordered separately through SBX.**

**Forms will be issued closer to the expo.**

# Payment form

<input type="checkbox"/>	PAY ON INVOICE	<input type="checkbox"/>	PLEASE ISSUE INVOICE
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<input type="checkbox"/>	PAY BY CREDIT CARD	<input type="checkbox"/>		<input type="checkbox"/>	
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Credit Card Number:	
Expiry Date:	CCV on back of card:
Card holder name:	
Email:	
Address:	
Signature:	
Date:	
Payment amount: \$	

<input type="checkbox"/>	PAY BY BANK DEPOSIT TO:	COTA ACT BENDIGO BANK BSB: 633 108 Account: 1520 68789
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Fax this form with your credit card details to (02) 6285 3422

EMAIL TO: [Expo@cotaact.org.au](mailto:Expo@cotaact.org.au)

# Terms & Conditions

## **PLEASE SIGN AND RETURN WITH ALL REGISTRATION FORMS**

To be eligible to participate in the Seniors Week Expo 2017, an applicant must meet the following eligibility requirements and sign these Terms and Conditions:

### **Eligibility Requirements:**

*The Applicant must be a legal entity (e.g. a company, incorporated association or person).*

*The Applicant's business must be considered by COTA ACT to be appropriate to be part of the Program having regard to the nature and conduct of the business. In considering whether the business is appropriate, COTA ACT may take into account any past conduct in relation to COTA ACT and the ACT Seniors Card Program.*

Upon signing of the Agreement by the Applicant and by an approved representative for the Territory, the Applicant becomes a Business Member and is bound by the following Agreement:

### **The Agreement:**

1. This Agreement is between COTA ACT and the Organisation Member.
2. This Agreement commences when the Organisation signs the Agreement.
3. This Agreement continues to operate until 5:00 pm Friday, 24 March 2017, unless terminated under the provisions of this Agreement.

### **The Organisation Member:**

1. Will provide information material and/or interactive displays, demonstrations and other activities relevant to seniors and consistent with the theme for Seniors Week 2017.
2. Will make all promotional materials for distribution at the Seniors Week Expo available to COTA ACT, no later than 9:00am the day of the Expo.
3. Acknowledges that COTA ACT does not guarantee and is under no obligation to the Organisation Member to ensure that the Organisation Member will receive any minimum amount of business or number of sales as a result of participation in the Seniors Week Expo.

### **COTA ACT may at its discretion:**

1. Include information for the Organisation Member in the program and other promotional material for the Seniors Expo.
2. Include information for the Organisation Member on the COTA ACT website.
3. Provide information about the Organisation Member in response to enquiries to the Seniors Information Hotline.
4. COTA ACT is under no obligation and will have no liability to the Organisation Member, for failure to provide any services or benefits to the Organisation Member under clause 5 of this Agreement and will otherwise have no liability for or in respect of any loss, damage or injury, or any claims, costs or

# Terms & Conditions

expenses, whether direct or indirect, incurred by any person as a result of or in connection with the Organisation Member's involvement in the Seniors Week Expo.

5. The Organisation Member indemnifies COTA ACT, its employees, agents and subcontractors against liability in respect of all claims, costs and expenses and for all loss, damage, injury or death to persons or property caused by individuals or Organisation Member's involvement in the Seniors Week Expo or performance of its obligations under this Agreement.
6. COTA ACT may immediately terminate this Agreement and remove the Organisation Member from the Seniors Week Expo if the Organisation Member fails to comply with any relevant legislative provisions, regulatory guidelines, codes of conduct and standards as are appropriate to the industry or business, ceases to meet the Eligibility Requirements or breaches a provision of this Agreement.
7. COTA ACT may, at any time by notice to the Organisation Member, terminate this Agreement, the Program or the Organisation Member's involvement in the Seniors Week Expo for any reason.
8. The Organisation Member will give COTA ACT at least 4 weeks notice if the Organisation Member wishes to withdraw from the Seniors Week Expo. If less notice is provided, all monies paid will be forfeited.

## **Insurance:**

1. COTA ACT does not provide Public Liability Insurance for the Seniors Week Events. Please ensure that your organisation is adequately covered. The current desired limit of Indemnity is a minimum of \$10 million.

## **PLEASE INCLUDE YOUR INSURANCE DETAILS**

I \_\_\_\_\_

on behalf of \_\_\_\_\_ *Organisation name,*

*have read and agree to all of the terms and conditions of the Seniors Week Expo 2017.*

*Signed* \_\_\_\_\_ *Date* \_\_\_\_\_

**PLEASE RETURN ALL FORMS TO [expo@cotaact.org.au](mailto:expo@cotaact.org.au) or PO Box 5566 Hughes ACT 2605**





**ACT**  
Government



## Who do you call?

The Event Manager

PO Box 5566

Hughes ACT 2605

P: 02 6282 3777

F: 02 6285 3422

[www.cotaact.org.au](http://www.cotaact.org.au)