



*Love later life*

# ACT Seniors Week

18-24 March 2019



## ABOUT SENIORS WEEK

The week brings together hundreds of organisations and thousands of Canberra seniors for a range of events intended to educate, entertain and inform.

The ACT Seniors Week Expo will be held on Thursday 21 March 2019.

The Expo attracts upwards of 4,000 older Canberrans for a day jam packed with information and entertainment.

## EARLY BIRD RATES AVAILABLE

Organisation name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact name: \_\_\_\_\_

Email address: \_\_\_\_\_

### Exhibition options (please circle)

Showcase	\$800	3x3 site with all panels, fascia, power, lighting, table/chairs
Regular	\$400	3x2m site with back panel, fascia, table/chairs
Basic	\$150	2x2m space only site, table/chairs
Outdoor	\$50	3x3m space only site, no furniture included

Payment must be received by 30 June 2018 to access these rates. Any bookings not paid by this date will be re-invoiced at standard rates.

# TERMS AND CONDITIONS

To be eligible to participate in the 2019 Seniors Week Expo, an exhibitor must meet the following requirements and sign these Terms and Conditions:

- The Exhibitor's business must be considered by COTA ACT to be appropriate to be part of the program. In considering whether the business is appropriate, COTA ACT may take into account any past conduct in relation to COTA ACT and the ACT Seniors Card Program.
- The Exhibitor acknowledges that COTA ACT does not guarantee and is under no obligation to ensure that they will receive any minimum amount of business or number of sales as a result of participation in the Seniors Week Expo.
- COTA ACT is under no obligation, and will have no liability, to the Exhibitor for failure to provide any services or benefits to the Exhibitor and will otherwise have no liability for any loss, damage or injury, or any claims, costs or expenses, whether direct or indirect, incurred by any person as a result of, or in connection with, the Exhibitor's involvement in the Seniors Week Expo.
- The Exhibitor indemnifies COTA ACT, its employees, agents and subcontractors against liability in respect of all claims, costs and expenses and for all loss, damage, injury or death to persons or property caused by individuals or the Exhibitor's involvement in the Seniors Week Expo or performance of its obligations under this Agreement.
- The Exhibitor will give COTA ACT at least 4 weeks notice if the Exhibitor wishes to withdraw from the Seniors Week Expo. If more than 4 weeks notice is given, all monies paid will be refunded, minus an administration fee. If less notice is provided, all monies paid will be forfeited.
- COTA ACT does not provide Public Liability Insurance for the Seniors Week Events. Please ensure that your organisation is adequately covered. The current desired limit of Indemnity is a minimum of \$10 million.

I \_\_\_\_\_ on behalf of

\_\_\_\_\_ (organisation name) have read and agree to the Terms and Conditions above.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return signed forms to [expo@cotaact.org.au](mailto:expo@cotaact.org.au)**